About Your Printer

1	Operator Panel	2	Output Tray
3	Output Tray Extension	4	Print Head Cleaning Rod
5	Toner Access Cover	6	Power Switch
7	Paper Width Guides	8	Multipurpose Feeder (MPF)
9	Front Cover	10	Length Guide
11	MPF Extension	12	Priority Sheet Inserter (PSI)
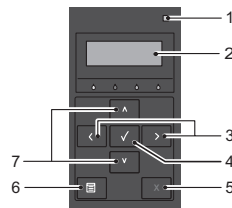
|		
1	Ready/Error indicator	• Green: Printer is ready. • Orange: An error has occurred. • Orange and blinking: An unrecoverable print error has occurred.
2	LCD panel	Displays the printer status and messages.
3	‹ › buttons	In the Menu mode, selects submenus or setting values.
4	✓ button	In the Menu mode, displays the selected item and determines the selected value.
5	✗ (Cancel) button	Cancels the current print job.
6	☰ (Menu) button	Switches between the Menu and the Print mode.
7	∨∧ buttons	In the Menu mode, scrolls through menus or items.

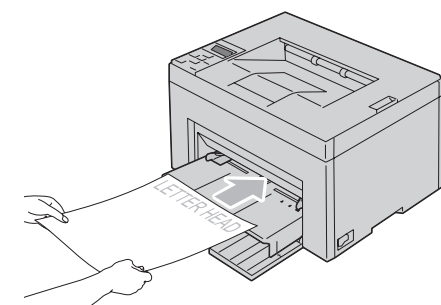**September 2010**

Locating the Service Tag
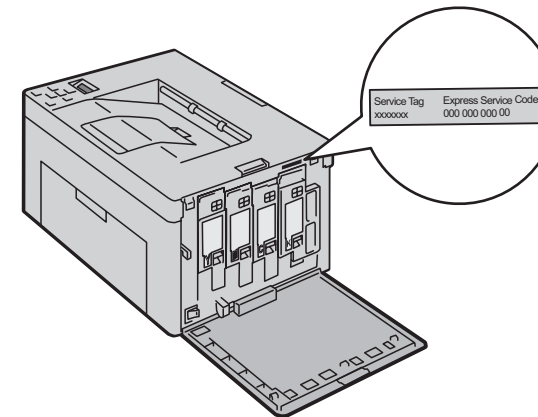
Loading Letterhead

Load the letterhead in the printer with the print-side facing up. Ensure that the title on the letter head enters the printer first.
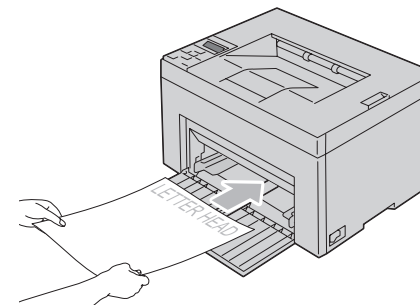
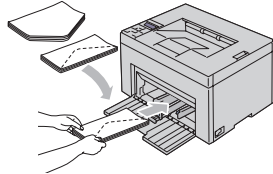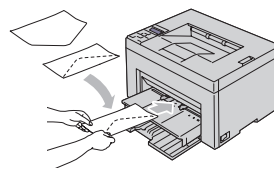| Multipurpose Feeder (MPF)	Priority Sheet Inserter (PSI)

Loading Envelopes

Load envelopes in the printer as shown below:

NOTE: When you print on envelopes, be sure to specify the envelope setting on the printer driver. If not specified, the print image will be rotated 180 degrees.
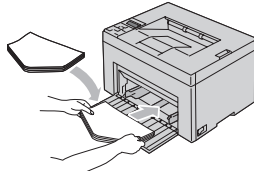
Envelope#10, DL, or Monarch

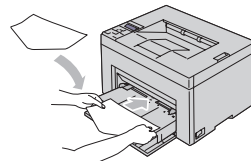| Multipurpose Feeder (MPF)	Priority Sheet Inserter (PSI)

To prevent DL and Monarch from being wrinkled, they are recommended to be loaded with the print-side facing up, flap opened, and facing you.
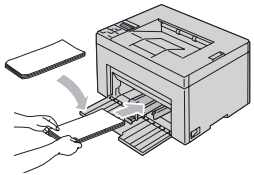
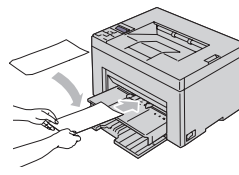| Multipurpose Feeder (MPF)	Priority Sheet Inserter (PSI)

C5

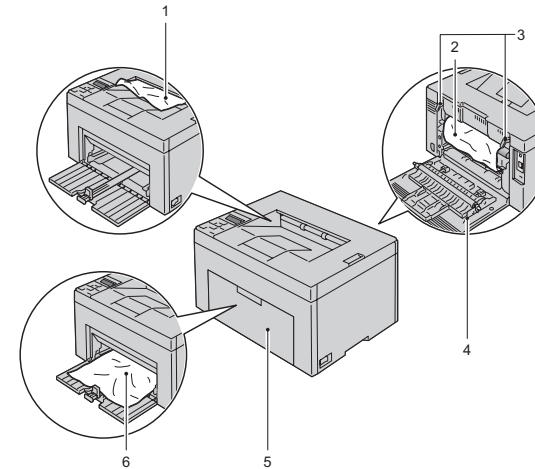| Multipurpose Feeder (MPF)	Priority Sheet Inserter (PSI)

Identifying the Location of Paper Jams

The paper jams may occur at any of the locations shown below:

CAUTION: To avoid permanent damage to your printer, do not attempt to clear paper jams using any tools or instruments.

1	Output Tray
2	Transfer Belt
3	Fuser Release Lever
4	Rear Cover
5	Front Cover
6	Multipurpose Feeder (MPF)

Printing the Printer Settings Page

1. In the operator panel, press the ▤ **(Menu)** button.

2. Ensure that `Report/List` appears, and then press the ✓ button.

3. Ensure that `Printer Setting` appears, and then press the ✓ button.

   The printer settings page is printed.

Finding Information

For more information, see the following documents available on the *Drivers and Utilities* disc.

- *Setup Guide*
  Setup instructions for printer hardware. Access to software and drivers.
- *User's Guide*
  Additional information about printer components, paper jam clearance, and consumable replacement.

Troubleshooting
Clearing jams
➡ See "Clearing Jams" in the *User's Guide*
Print quality and other printing problems
➡ See "Troubleshooting" in the *User's Guide*
Common error messages
➡ See "Understanding Printer Messages" in the *User's Guide*

Cleaning the Printer
Vertical blanks appearing in prints
➡ See "Maintaining Your Printer" in the *User's Guide*
An alert for the CTD sensor appears
➡ See "Maintaining Your Printer" in the *User's Guide*

Replacing Toners
To replace toners
➡ See "Maintaining Your Printer" in the *User's Guide*